



Language Policy

Introduction

As an awarding organisation regulated by Ofqual, Qualsafe Awards (QA) must comply with the *General Conditions of Recognition* and Condition G2 focuses on *Language of the Assessment*. This Policy has been developed in line with the requirements of this Condition.

Qualsafe Awards' Current Policy

We are conscious that we are becoming a more diverse society in the UK, with English being a second language to many people. However we currently have no plans to produce our materials in other languages.

In England, Wales & Northern Ireland all qualification specifications and assessment materials will be expressed in English.

In England, Wales & Northern Ireland all assessments will be carried out in English.

In countries other than England, Wales and Northern Ireland, QA will carry out all assessments for Ofqual regulated qualifications in English.

In accordance with our Access to Assessment Policy, assessments are allowed to be conducted in British Sign Language.

Monitoring

Qualsafe Awards (QA) will continue to monitor the need for Welsh, Irish and other languages within Centres and across qualifications.

In the future, should a new or existing Centre express a requirement for Welsh and/or Irish (Gaeilge) or other language during its application process, QA will, where it deems there is a demand, produce qualification and assessment materials in the required language, provided that:-

- The Centre has the resources to teach and assess the qualification in Welsh and/or Irish (Gaeilge) or other language;
- QA has the mechanisms in place to ensure that assessments carried out, and awards made to candidates, in different languages are comparable and that there is a consistent level of demand for learners;
- Where assessment of units/qualifications designed for the workplace in a language other than English, Welsh or Irish (Gaeilge), a lack of proficiency in English, Welsh, or Irish (Gaeilge) does not prevent the learner from properly carrying out the role supported by the qualification;
- There are no regulatory restrictions in place at the time when the requirement is expressed which would prevent QA from producing such materials.

Monitoring, evaluating and reporting

Records will be kept of all language related enquiries dealt with by QA. Information regarding the number and nature of issues, together with their outcomes, will be included in our Annual Performance Report.

Policy review arrangements

QA will review this policy on an ongoing basis as part of our continuous improvement activities and revise it as and when necessary in response to customer and Learner feedback, changes in our practices and changes in regulations.

Contact us

If you have any queries about the contents of the policy, contact our customer service team:

Tel: 0845 644 3305

Email: info@qualsafeawards.org



Anita Goodfellow

Chief Executive

04 July 2018

Owner: CEO

Regulatory references: Ofqual General Conditions of Recognition G2

QA documents referenced: N/A